

SUP.2.4 View Payments

Role: Supplier Bidder, Supplier Sales Representative & Supplier Customer Service Representative

Objective: By completing this topic, you will learn how to view Payments.

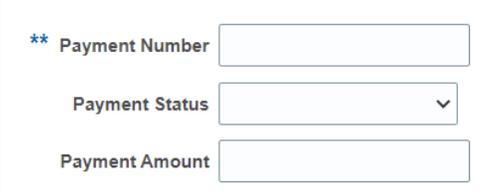
Navigation Hint: Home > Supplier Portal > Task > Invoice and Payment

Test Script Dependency:

Expected Result: User is able to view the Payments.

Test Script Execution Duration : 5 Minutes

Step No.	Step Description	Navigation Path
1	Log into Oracle and click on the Supplier Portal icon.	 Home Page -> Supplier Portal -> Supplier Portal 
2	In the Tasks Panel, click the View Payments link under the Invoices and Payments section.	
3	Click the dropdown arrow in the Supplier field .	
4	Select the Supplier Name and click search to run an open search for all payments.	

Step No.	Step Description	Navigation Path
	<p>Note: There are other parameters that narrow down the search results:</p> <ul style="list-style-type: none"> • Payment Status • Payment Amount • Supplier Site <p>Payment Date</p>	
5	Click on Payment Number to view details of payment as needed.	
6	Click Done button.	
7	End of Procedure.	

SUP.2.5 View Consigned Inventory Transactions

Role: Supplier Bidder & Supplier Inventory Manager

Objective: By completing this topic, you will learn how to view Consigned Inventory Transactions.

Navigation Hint: Home > Supplier Portal > Task > Review Consigned Inventory Transaction

Test Script Dependency:

Expected Result: User is able to view the Consigned Inventory Transactions.

Test Script Execution Duration : 2 Minutes

Step No.	Step Description	Navigation Path
1	<p>Within the Home Page functional area, click on the Supplier Portal icon.</p> <p>Note: You can access the functional files by clicking the Navigator icon in the upper left-hand corner of the page or clicking the homepage's functional area.</p>	
2	<p>Click the Tasks icon, then click the Review Consigned Inventory Transaction link.</p>	