

## Instructions for Participating in TID Board Meeting via Zoom Webinar, by Phone or In-Person

## Using your desktop/laptop/iPad or tablet:

If you have not used Zoom prior to this meeting, you may want to give yourself additional time to allow the program to install before joining the meeting.

- 1. To join the webinar, click the link published in the Agenda for the current meeting about five minutes before webinar is scheduled to begin.
- 2. Follow the on-screen prompts/instructions to install or launch the Zoom application.
- 3. If prompted, enter the meeting number published in the Agenda.
- 4. All public attendees will enter the meeting muted.
- 5. If you wish to speak under the Public Comment Period, click on the "Raise Hand" button to request to speak.
  - a. Wait until your name or other identifying information is called by the Board Secretary.

## Using your phone:

- 1. To join the meeting by phone, call the number published in the Agenda for the current meeting.
- 2. Enter the meeting number published in the Agenda, then press the # symbol.
- 3. All public attendees will enter the meeting muted.
- 4. If you wish to speak under the Public Comment Period, press \*9 on your phone to "Raise Hand" to request to speak.
  - a. Wait until the last four digits of your phone number is called by the Board Secretary.

## In-Person:

Masks are required for any visitor to the District, including those attending Board Meetings, who is NOT fully vaccinated. Any visitors who self-attest to being fully vaccinated are not required to wear a mask.

Do not attend the meeting if you are not well or are experiencing any of the following symptoms:

- o Fever (100.4° F or higher) or chills
- Sore throat
- Cough
- Loss of taste/smell
- o Diarrhea

- Nausea or vomiting
- o Runny or stuffy nose
- o Body or muscle aches
- Shortness of breath/Difficulty breathing

<sup>\*\*</sup>If you have problems joining the webinar, please contact TID's Information Technology Support Staff at 209.883.8411\*\*