

## TID BOARD POLICY

Title: **Board Review of Internal Records**

Policy Number: **TIDBP-9**

Board members may review any record of TID at any time, so long as confidentiality requirements are followed.

Specifically:

- A. Board members requests to inspect TID records shall be forwarded to the General Manager, who will provide the requested files for review on TID premises.
- B. No confidential or original documents shall be taken from TID premises except with the authorization of the General Manager.
- C. Board members shall follow the same confidentiality requirements applicable to TID employees dealing with such files. TID employee personnel files will not be subject to Board review except as permitted by law.

Date of Adoption: 12-23-14

Resolution No.: 2014-114