Instructions for Participating in TID Board Meeting
via Zoom Webinar or Phone

Using your desktop/laptop/iPad or tablet:

*If you have not used Zoom prior to this meeting, you may want to give yourself additional time to allow the program to install before joining the meeting.*

1. To join the webinar, click the link published in the Agenda for the current meeting about five minutes before webinar is scheduled to begin.
2. Follow the on-screen prompts/instructions to install or launch the Zoom application.
3. If prompted, enter the meeting number published in the Agenda.
4. All public attendees will enter the meeting muted.
5. If you wish to speak under the Public Comment Period or after the Board President calls for Public Comment, click on the “Raise Hand” button to request to speak.
   a. Wait until your name or other identifying information is called by the Board President.
   b. Your five (5) minutes for public comment will begin at that time.

Using your phone:

1. To join the meeting by phone, call the number published in the Agenda for the current meeting.
2. Enter the meeting number published in the Agenda, then press the # symbol.
3. All public attendees will enter the meeting muted.
4. If you wish to speak under the Public Comment Period or after the Board President calls for Public Comment on a specific agenda item, press *9 on your phone to “Raise Hand” to request to speak.
   a. Wait until the last four digits of your phone number is called by the Board President.
   b. Your five (5) minutes for public comment will begin at that time.

**If you have problems joining the webinar, please contact TID’s Information Technology Support Staff at 209.883.8411**